

**1. AWDNOTIC**

IN REPLY

REFER TO: Award of Solicitation No. \_\_\_\_\_  
For (Brief Description Title) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dear \_\_\_\_\_:

The purpose of this letter is to notify you that an award has been made for the subject solicitation. The following information is provided:

1. The number of offerors solicited: \_\_\_\_\_
2. The number of proposals received: \_\_\_\_\_
3. The name and address of each offeror receiving an award:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. The amount of the award:

Base Contract - \_\_\_\_\_  
Option I - \_\_\_\_\_  
Option II - \_\_\_\_\_  
Option III - \_\_\_\_\_  
Option IV - \_\_\_\_\_  
Total Price - \_\_\_\_\_

5. The period of performance:

Base Contract - \_\_\_\_ to \_\_\_\_  
Option I - \_\_\_\_ to \_\_\_\_  
Option II - \_\_\_\_ to \_\_\_\_  
Option III - \_\_\_\_ to \_\_\_\_

Option IV - \_\_\_\_ to \_\_\_\_

6. Rational for award (i.e., low bidder, best value, etc.)

Should you desire a debriefing, in accordance with FAR 15.506(b)(1), you are required to submit a **written** request within three days from receipt of this letter. You may fax your request to \_\_\_\_\_ or mail it to:

USDA, ARS, PPD, \_\_\_\_\_  
Attn: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Your request must specify the person to be contacted for scheduling. Debriefings may be conducted in writing, by conference call, or in person at the Agricultural Research Service.

The Agricultural Research Service appreciates your interest in our programs and hopes that you will continue to participate in future procurements.

If you have any questions, please contact \_\_\_\_\_ at \_\_\_\_\_.

Sincerely,

\_\_\_\_\_  
Contracting Officer  
\_\_\_\_\_ Branch

USDA:ARS:AFM:PPD:(branch initials):(writers first initial+last name):(typist initials):(file name):(Disk No.):\_\_/\_\_/2000